Biweekly Reports on Preparation for QEP Impact Report
due March 1, 2025.

February 2, 2023
Prepared by Kye Kang for Dr. Samuel Jator

Guiding Principles
A. Must have a timeline and advertise it with flexibility.
B. Must read the handbook to understand Policies and Bylaws.
C. Meetings with Agenda and Minutes
D. Meetings at least every month
E. Organize Narrative by subsections (use present or past tense).

Relevant items from the previous report:
1. Establishing the QEP Committees
2. QEP Impact Report Development Plan

In this report, the following items are updated:
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A. Formed a total of six QEP committees. The final QEP committees and their
membership is provided in the appendix A. Each committee will have monthly
meetings. Chairs meetings will be scheduled end of each term.
a. QEP Leadership Committee
b. QEP Assessment Committee
c. QEP Marketing and Outreach Committee
d. QEP Advising Committee

6. QEP Writing Committee

Dr. Kye Kang (Chair) QEP Director

▪ Dr. Samuel Jator joins LU and oversees the QEP; Dr. Kyle
Boudreaux joins the QEP assessment team; Dr. Kye Kang joins as
QEP Director.
▪ QEP Comprehensive Report (2020 – 2022) – Student Success
Outcome Analysis
o Year 4 (2023 – 2024)
▪ Launched new student success initiative – Online Evening
Homework Help.
▪ Meeting with the UAC leadership – created math pathway
information flyers.
▪ The second QEP Comprehensive Report (2020 – 2023)
o Year 5 (2024 – 2025)
▪ March 1 – QEP Impact Report due to SACSCOC

4. Future meetings with chairs (end of each term including summer)
- Need a tentative schedule with chairs near mid-April.

5. Tasks to be considered
- Need improve QEP visibility.
o Orientation days and other venues
- Effective distribution of QEP goods
- Help students to enter the correct math pathway early on.
- Provide support for faculty and students in QEP math pathway courses.

6. Questions?

7. Breakout committee meeting
- Future monthly meeting (in-person or Teams) schedule
- Creating a Teams group
- Potential projects

3. Meeting Minutes for the First Meeting: All QEP Committees (1/30/2024)