



# Qualified Business Reply Mail (QBRM) Application

ZIP + 4	1 Oz. Letter Rate (\$.358 + .06 = .418)		2 Oz. Letter Rate (\$.358 + .24 + .06 = .658)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Permit No.

2. City and State

3. Headline

1. Address Line

2. Company / Organization Name

3. Street / PO Box

4. City, State, ZIP + 4

1. Printed Name

Be sure to sign this application, and if you have all the QBRM  
 elements, it will be processed in the mail. The cost,  
 and will meet the requirements. The cost is \$0.007 per  
 ounce and \$0.009 per ounce. The letter is \$0.007 per  
 ounce. **NOTE:** Failure to meet the requirements will  
 result in the QBRM being returned.

2. Title

3. Telephone Number (Including area code and extension if appropriate)

4. Fax Number (Include area code)

5. Signature

6. Date

Send this application and a check for the postage to the Post Office  
 which the QBRM will be mailed. Include the company name, address, and ZIP + 4.

<input type="checkbox"/> Permit No.	<input type="checkbox"/> Post Office
<input type="checkbox"/> Effective Date	
<input type="checkbox"/> Organization Name, Street/PO Box, City, State, ZIP + 4	

Dear Customer,

Your application for the Qualified Business Reply Mail (QBRM) program at the Post Office is

- Approved for Basic QBRM Service
  Approved for High Volume QBRM Service

Attached is a sample Business Reply Mail (BRM) piece and the QBRM First-Class Mail piece. The applicable piece fee.

**You must have an established BRM advanced deposit account at the Post Office named above. Annual and accounting fees are required at each Post Office where BRM pieces will be returned. An additional quarterly fee is required for high-volume QBRM service. Customers may convert to high-volume QBRM service at anytime the volume warrants. The quarterly fee applies to three consecutive months.**

- The attached sample did not meet the following *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)* requirements:
  - DMM 201
  - DMM 507
  - DMM 708

Specify the fee amount (if applicable) and the effective date.

### Disposition

<input type="checkbox"/> Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	Date
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